Approving University Official(s): Academic Council
Responsible Unit: Registrar Office
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Admission of Mature Students Policy (Undergraduate Programs)

This policy repeals and replaces:

- Mature Student Policy, BC. Yorkville ("Yorkville") University British Columbia Academic Council, October 16, 2018.
- Mature Student Policy, ON. Yorkville University (Yorkville") Ontario Academic Council, August 22, 2018.

Purpose

This policy establishes a clear and consistent framework for Admission of Mature Students – Undergraduate Programs (the "Policy") at Yorkville University ("Yorkville"). It provides guidance to ensure alignment with the institution's operational, academic, and regulatory obligations, and supports Yorkville's commitment to standards for admission of adults who do not meet all the academic requirements for admission to the Yorkville's undergraduate programs.

Scope

This Policy applies to all mature applicants to Yorkville's undergraduate programs, other than the Bachelor of Creative Arts, which is a 60-credit degree completion program.

Definitions

Admission Requirements – include all formal standards and conditions that must be met or demonstrated by an applicant to be admitted as a student to a program of study at Yorkville. Admission requirements vary depending on the program of study.

Applicant – means any individual who has formally sought admission to a program of study at Yorkville.

Demonstration of abilities equivalent to high school graduation – means completing a test or tests that assess basic skills in a specific competency (such as the Wonderlic Basic Skills Test in English or Mathematics) or that assess the overall scholastic ability of the applicant (such as the Wonderlic Scholastic Level Exam). The Admissions Committee of each degree program identifies the tests and the scores on tests required to demonstrate abilities equivalent to high school graduation.

Graduation from high school – for purposes of this policy, means successful completion of a high school program leading to the Ontario Secondary School Diploma, British Columbia Certificate of Graduation, or equivalent credential from another jurisdiction.

Mature applicant – is any applicant who:

- Is at least twenty (20) years of age before the commencement of the program to which they seek admission, and
- Has been out of high school for at least twelve (12) months before the commencement of the program to which they seek admission, and
- Does not meet the normal academic requirements for admission to the program in which they want to enroll, either because:
    - They did not graduate from high school, or
    - They graduated from high school but lack the required graduating average grade, or
    - They graduated from high school but lack the specific high school courses or types of high school courses required by the program to which they seek admission.

Mature student – is any student admitted to Yorkville under the provisions of this policy.

Student – means any person who is: registered in one or more courses as full time, part-time, or special student status in a Yorkville course of study and/or engaged in any academic work that leads to the assigning of a mark, grade, or statement of performance by the appropriate authority within Yorkville and/or entitled to a valid student ID card who is between sessions. An individual's status as a student is not affected by whether the person receives courses remotely or in-person.

Policy Statement

To broaden accessibility to its degree programs and recognize skills and abilities developed outside formal educational settings, Yorkville creates admission pathways for mature applicants.

1. To be admitted, mature applicants who do not meet the normal academic requirements for admission must:
    a. Be at least twenty (20) years of age, and.
    b. Have been out of high school for at least twelve (12) months, and.
    c. Meet the English Language Proficiency requirements for admission to undergraduate programs. (See *Academic Calendar*, Section 6.1, "English Language Proficiency".) When the applicant attended but did not graduate from high school where English was the language of instruction, the applicant will be required to demonstrate English language abilities equivalent to high school graduation. (Note, that the Admissions Committee reserves the right to require further proof of language proficiency before permission will be granted to register in academic courses). And courses.) And meet the mathematics proficiency requirements of the program in which the applicant wishes to enroll. Where a program has not established distinct math proficiency requirements, applicants may still be required

to demonstrate abilities equivalent to high school graduation. And

d. Meet any discipline-specific knowledge or skills requirements established by the program to which the applicant seeks admission.

2. Mature applicants who have not previously completed any post-secondary education will be required to demonstrate abilities equivalent to high school graduation.

3. Mature applicants who have previously completed some post-secondary education will be assessed by the Admission Committee of the relevant degree program in light of the post-secondary education completed.

a. Applicants who have successfully completed at least twelve credit hours of post-secondary education where English is the language of instruction have met the English language proficiency requirement for admission. (See *Academic Calendar*, Section 6.1, "English Language Proficiency")

b. Applications will be assessed on a case-by-case basis to determine whether

i. Program-specific math proficiency requirements have been met.

ii. Discipline-specific knowledge or skills requirements established by the program to which the applicant seeks admission have been met.

iii. The applicant needs to demonstrate abilities equivalent to high school graduation.

4. All applications for admission as a mature student are reviewed by the Admissions Committee of the program to which the applicant seeks admission. Decisions of the Admissions Committee are final.

Related Information

- General undergraduate admission policies and requirements, Academic Calendar, Section 6.
- Program-specific admission requirements, Academic Calendar, Section 10.

Contacts

For questions regarding this policy, please contact:

Department/Office Name: Academic Governance Office
Email: academicgovernance@yorkvilleu.ca

Note: Names and structures of Yorkville offices or governing bodies may change over time. Such changes do not affect the validity of this policy. To confirm the current responsible office or body, contact the Office of Regulatory and Government Affairs at academicgovernance@yorkvilleu.ca.

Revision History

Version Code	Date	Summary of Changes	Authorized by (Title)
1.0	May 2, 2025	New policy	Academic Council
1.1	September 25, 2025	Updated to new template	-